**JUST THE BASICS**

*Online and Easy:* QuickBooks Online or Xero accounting software, accessible anytime, anywhere.

*Know Your Number*s: Financial reports in easy, understandable language give you the information you need to plan and take action.

*Document Management :* Submit receipts by snapping a picture with your phone, and I’ll do the rest.

*Encryption:* All your data is safe by using bank-level encryption platforms.

*No Contract:* Month-to-month services, cancellable by either party with 30-days’ notice.

*Fixed Monthly Fees:* No surprises; to help control your costs.

*Unlimited Communication:* I’ll respond within 24 hours to your email. I’m here to serve you.

*Strategy Sessions:* At agreed-on intervals, I’ll provide financial data to assess your business’ performance.

*Tax Planning:* So you can keep more of your cash in your pocket.

*The Best News:* My services are TAX DEDUCTIBLE!